



THE DISTRICT SCHOOL BOARD OF TAYLOR COUNTY

318 North Clark Street  
Perry, Florida 32347  
(850) 838-2500 – Telephone  
(850) 838-2501 – Fax  
Taylor.k12.fl.us

Dr. Danny Glover, Superintendent

**NOTICE: PUBLIC VACANCY ANNOUNCEMENT**  
**ANNOUNCEMENT # 2019-118 (Reposted)**

**POSTING DATE:**  
**DEADLINE FOR APPLYING:**

**Monday, July 8, 2019**  
**Until Filled**  
**"AT 12:00 NOON"**

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The following position is being advertised as a vacancy for the **2019 - 2020 School Year**. This position is open to school board employees **and the general public**.

Interested applicants please contact **The Taylor County School Board at (850) 838-2500 or Career Source NORTH FLORIDA at (850) 973-9675 for application.**

**"REQUEST TO TRANSFER" forms** may be picked up at the Taylor County School Board Office. **Applications** for Instructional and Non-Instructional positions are located at [www.taylor.k12.fl.us](http://www.taylor.k12.fl.us). **INFORMATION FOR APPLICANTS:** Scroll down to FORMS, then scroll down to Instructional or Non-Instructional Employment Application Form.

**ALL Applications** will be turned in at the Taylor County School Board Office at **318 North Clark Street, Perry, Florida** or e-mail to **Shanna.dodimead@taylor.k12.fl.us**.

Taylor County School Board adheres to a drug free workplace policy. **Drug testing with a negative result is required.** A **"background check"** is also required for any position within the Taylor County School District.

If reasonable **ADA accommodations** are needed for the application process, please notify our Personnel Director during the application period at **(850) 838-2500**.

**INSTRUCTIONAL:**  
Taylor County High School

Charles Finley @ 850-838-2525

Arch. Drafting Teacher  
7.5H/10M

Position# 016151170

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**DR. DANNY GLOVER JR.**  
Superintendent of Schools

School Board Members

Bonnie Sue Agner  
Residence Area One

Brenda H. Carlton  
Residence Area Two

Jeannie Mathis  
Residence Area Three

Danny Lundy  
Residence Area Four

Deidra Dunnell  
Residence Area Five

## **INSTRUCTIONAL EDUCATION TEACHER**

### **QUALIFICATIONS:**

- 1) Must hold a valid Florida Teacher's Certificate.
- 2) A Bachelor's or higher degree, with certification in the appropriate Vocational assignment.
- 3) Experience as required by Office of Teacher Certification for certification in Vocational Education.

### **REPORTS TO:**

School Principal

### **JOB GOAL:**

To develop in each pupil an insight and understanding of industry and its place in our society; to discover and develop talents of pupils in the technical fields; to develop practical problem-solving skills related to the materials and processes of industry; to develop practical problem-solving skills related to the materials and processes of industry; to develop in each pupil skill in the safe use of tools and machines.

### **PERFORMANCE RESPONSIBILITIES:**

- 1) Teaches skills and knowledge in one or more courses in auto mechanics, drafting, electricity, electronics, metals, machine shop, graphic arts, photography, woodworking, power mechanics, or general shop to secondary pupils, utilizing course of study adopted by the Board of Education and other appropriate learning activities.
- 2) Instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
- 3) Develops lesson plans and organizes class time so that preparation, instruction, shop work, and clean-up activities can be accomplished within the allotted time.
- 4) Demonstrates industrial materials, equipment, tools and processes, using standard or teacher-prepared models, mock-ups, sketches, and other industrial aids.
- 5) Guides pupils in selection of appropriate relative projects or experiments.
- 6) Maintains an auditable record of student attendance and makes daily reports of students absent each period. Assigns citizenship and scholarship marks.
- 7) Instructs pupils in use of eye protection and safety guards, and in the use, care, and safe operation of tools, machines and equipment.
- 8) Maintains control of storage and use of school-owned property. Makes minor adjustments and requests repairs to tools and equipment as required.
- 9) Establishes and maintains standards of pupil conduct needed to provide an orderly, safe and productive environment in an activity-type classroom with many potential hazards.
- 10) Keeps informed of the industrial community's job entry requirements and instructs pupils in the rudiments of getting and retaining these jobs.
- 11) Evaluates each pupil's performance, knowledge and skills.
- 12) Selects and requisitions instructional aids and equipment; maintains required inventory records; makes purchases as required.
- 13) Maintains professional competence through inservice education activities.
- 14) Communicates with parents and school counselors on the individual pupil's progress.

- 15) Identifies pupil needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude and learning problems.
- 16) Supervises pupils in out-of-classroom activities during the assigned working day.
- 17) Participates in curriculum and other developmental programs. May work with Citizens Advisory Committees in development of specific vocational education programs.
- 18) Participates in faculty committees and the sponsorship of student activities.

**TERMS OF EMPLOYMENT:**

Ten, eleven, or twelve month year. Salary and work year to be established by Board.

**EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.